



**St. John's Anglican Church**  
**Vestry Meeting**  
**March 16, 2009**  
**Submitted: Jody Smith, Secretary**

**Location & Time**

The Vestry met at St. John's on March 16, 2009, at 7:00 pm.

**Present**

The Reverend Doug Folsom, Jim Wirkus, Henry Johnson, Charles Cunningham, Tim Dahlin, Matt Lehman, Neal Robinson, Theresa Mason, Scott Hill

**Absent:** Steve Bock, Bruce Kirchenheiter

**Others:** Jody Smith, Charles Cunningham, Roger Booth, Phyllis Booth

**Opening Prayer & Devotional "Wisdom" based on Ephesians 4:11**

- Fr. Doug reminded the Vestry that during his interview he had said his philosophy was to raise up trained leaders to send out into the community in order to grow the congregation.
- He encouraged the Vestry to shift away from the traditional philosophy of being a "priest-centric" church and encourage members to become leaders.
- He showed a video advertisement for the Willowcreek Leadership Summit which will be held August 7-9, 2009.

**Minutes for February 9, 2009 Vestry Meeting – approved as submitted**

**Treasurer's Report, Stewardship & Budget, the Ark – Jody Smith & Matt Lehman**

- Matt briefly discussed the finances with the Vestry; the next liquidity test is in July/August at which time St. John's will need to show \$110,000.
- Jody reviewed the Treasurer's Report for both the Ark and the Parish; explained the balances in the accounts at VAMCU, and discussed the 168 Hour Film Project account balances.
- The Vestry asked that the 168 Hour Film Festival Finances be specifically broken out for future reports.

**Rectors Report**

- **The Best of the 168 2009** - Fr. Doug discussed with the Park Record advertising for The Best of the 168 Hr. Film Festival (2009). They recommended changing the date to a Saturday in order to maximize advertising. The Vestry agreed that Saturday, 18 April, at 7:00 pm would work better.
- **Vestry Retreat** – Vestry members were asked to send an email to both Fr. Doug and Charles with the dates they would NOT be available for a Vestry retreat in April.
- **Volunteer Appreciation Dinner** - Fr. Doug would like to recognize all Volunteers Saturday, May 16<sup>th</sup> at approximately 6:00 pm. He plans to have a dinner, give appreciation awards, and hold a leadership discussion.

- **Contingency Plan** - Fr. Doug asked members of the Vestry to form a contingency committee to research options and alternatives should the long-term financial plan fail. Doug, Jim Wirkus, Henry Johnson and Tim Dahlin will start looking at options. Tim mentioned that Mountain Vineyard had space and are looking for people to use their building on a regular basis on Sundays. Matt explained the genesis of the relationship between Santa Fe, St. John's and the Ark as well as the financial history and renegotiation of the lease.
- **Preschool** - Fr. Doug re-emphasized that the Preschool for the Ark should be "CHRISTIAN" based and the name should reflect that it is Christian.
  - The scope and responsibilities will be discussed in detail in April.
- **Facebook** – Fr. Doug and Julie Steppan have an initial Facebook group site set up for St. John's. The site is "St. John's Anglican Church, Park City, Utah"

### **The Thrift/Consignment Shop – Matt Lehman**

- Matt updated the Vestry on the Thrift Store/Consignment Shop and indicated that Steve Salla approached him with an idea for St. John's to consider assisting in liquidating the merchandise in the World Bazaar next door.
- Concerns by the Vestry include time, management, financial requirements, human resources and liquidation of consignment items.
- The Vestry authorized Matt Lehman to approach Santa Fe and negotiate the Consignment Store project, liquidating World Bazaar merchandise with the continued intent for the church to avoid additional capital layout. He was also authorized to negotiate a commission and space allocation with Santa Fe and will report back to the Vestry via email.
- Fr. Doug asked about the impact of having the consignment store in St. John's facility on the Ark. The vestry unanimously agreed that it would not be feasible to have the Consignment store in the main building.

### **Area Liaisons**

- **Area Liaison assignments were tabled until the Vestry Retreat.**

### **The Ark Preschool**

- The Vestry continued the discussion about the Preschool.
  - It will cost approximately \$1000 to start up the Ark for advertising and furniture expenses;
  - The break even point is 8 children – if eight children do not register St. John's will not start the Preschool for the 2009-2010 academic year.
  - The expected benefit of the Preschool will be an increase in the Ark attendance by siblings, and before and after programs.
  - The Preschool will integrate a Christian theme within the approved curriculum.
  - The Vestry voted to move forward with the Preschool. There was one dissenting vote.
  - Jim Wirkus asked that the curriculum and Shannon's qualifications be sent out to the Vestry.
  - If the Preschool grows into a full-time, 5 day a week program St. John's will need to consider playground options.

- A motion was made, seconded and passed (with one dissenting vote) to authorize up to \$1000 to be spent to advertise the new preschool.
- Charles said that he would seek approval of the proposed curriculum at the next Vestry meeting.

#### **Tellers and Lock Up**

March – Henry Johnson    April – Tim Dahlin    May – Jim Wirkus    June – Charles Cunningham

#### **9:00 pm The Vestry went into an executive session – see attached Minutes submitted by The Senior Warden.**

- During the executive session (at which the Clerk and the Rector were not present), issues relating to parish administration, the parish, and our pastor were discussed. A motion was made, seconded, and unanimously passed by those present and voting (Jim having left before the vote) to authorize the Senior and Junior Wardens, along with Tim Dahlin and Scott Hill, to discuss vestry concerns with Fr. Doug.

**Next Meeting** – April 13, 2009 at 7:00 pm

#### **Minutes from the March 21, 2009 Special Executive Session**

- At a special vestry meeting called by the Senior Warden and held at the home of the Senior Warden on March 21. Fr. Doc Loomis was present at the invitation of the Senior and Junior Wardens. At the meeting, at which Fr. Doug did not participate because the meeting was to address personnel issues, the Senior and Junior Wardens, Tim Dahlin, and Scott Hill reported back with respect to the meeting with Fr. Doug earlier in the week. It was reported that, after vestry concerns were related to him, Fr. Doug stated that it would be best for all concerned if he stepped down from his position as rector, with the details of his departure to be discussed. Lengthy discussion ensued. During the vestry meeting, a motion was made, seconded, and passed (with one dissenting vote) that Fr. Doug's last day would be Sunday, March 29, 2009. Another motion was made, seconded, and passed unanimously that, in recognition of Fr. Doug's service and commitment, a total of \$15,000 would be provided to him in addition to his compensation through March 29, 2009, offset by any outstanding liabilities to the parish relating to the "*Up in the Air*" film project.