

**ST. JOHN'S ANGLICAN CHURCH**  
**Vestry Meeting Minutes**  
**August 13, 2007**  
**Submitted by Marlys Berg, Clerk**

**LOCATION AND TIME**

The meeting held at Park City Academy was opened at 7:10p with prayer.

**PRESENT**

**Vestry:** Gretchen Cunningham, Pattie Dahlin, Jeri Lambourne, Jim Swartz, and Jim Wirkus

**Others:** Fr. Christopher, Marlys Berg, Clerk

**SHARING**

The meeting began with a time of sharing God's love and blessings.

**MINUTES**

It was moved and seconded that the minutes from the July 16, 2007 meeting be accepted.

**FINANCIAL**

In Scott's absence Jeri and Fr. Christopher gave the financial update.

Regarding the \$100,000 gift given for the new building project with the stipulation that \$100,000 in matching gifts be received, \$82,000 has been received/pledged to date. Expenses are now covered for 19 months out.

The question was raised whether 10% of the money received for the building fund will be put into the Outreach Account. The Vestry wishes to record their intention to put 10% of the gifts received for the Quarry Village building project into the Outreach Account when financially viable. The motion was moved and seconded.

The Vestry would like to especially thank Lee Reed for the fantastic job he is doing, and also Bob Marasco for all his help. The consensus of the group is to recognize these two in a special way at the end of the project.

Fr. Christopher stated Scott feels he should resign from his position as treasurer. Much concern was expressed regarding this move. The Vestry feels Scott has done an awesome job against all odds, and we would not be where we are today in the Quarry Village project were it not for his perseverance in this endeavor.

The Vestry passed a needed resolution authorizing the opening of a brokerage account with Broker's Int'l for the purpose of liquidating gifts and donations of stocks and securities. Moved and seconded.

### **JR. WARDEN**

Jim W. reported he has heard good comments about the letter that was sent out regarding the Q.V. project. All on the Vestry felt it is important to keep the congregation upraised of progress. Updates will be made each Sunday.

Fr. Christopher stated there have been many responses to the St. Johns Anglican Church sign on the Q.V. building regarding our future occupancy. Since our neighbors across I-80 have received permission for larger signage, we also will request it of the County.

Jim gave “kudos” to the Kirchenheiterers for their diligent organizing of the set-up and take-down duties for Sunday morning worship from now until the move from PCA.

Phyllis Booth will be asked to write a letter of thanks, on behalf of Agape, to Lee and Scott for their hard work on the Q.V. project. It was also suggested that a recognition dinner be held at the end of the year thanking all those who made our move possible.

### **NEWCOMBERS DINNER**

The newcomers dinner will be held on September 7, 2007.

### **MUSIC**

Gretchen reported she will be gone for several weeks beginning Labor Day weekend. It is hoped that Jon will be able to step in for her during this time.

When Gretchen returns she will be looking at keyboards, music stands and any other “music ministry” needs for the new building.

### **DAY CARE**

A job description has been written for the director’s position. An opening date needs to be decided on and then publication of the position can begin. There will be an advertisement in the Park City Record and on appropriate websites. Jeri and Scott have also been talking to people in the field regarding candidates. Jeri would like the director to have a BA degree, but certification is a must. Pattie is willing to send a notice of the director position to the local churches for inclusion in their bulletins.

### **OTHER ISSUES**

Jeri stated we need to consider what we want in the yellow pages this coming year. It was decided that for the church, the normal one-line listing in both the white and yellow pages is enough. Jeri will talk to them about a listing for the Day Care Center. Jim S. will look in the current Park City phone book to see how day cares are listed.

Jeri reported that a new draft of the by-laws will go to the Vestry in October, then to the congregation in December to be ready for a vote at the January Annual Meeting.

Jeri and Fr. Christopher have interviewed a couple of people for the bookkeeping/administrative assistant position. The person in this position will handle both the church and Day Care Center.

A committee needs to be formed to recruit two new Vestry members. A new clerk will also need to be found.

Fr. Christopher mentioned the upcoming winter conference to be held in Dallas. It was felt by the group that the congregation should be encouraged to attend. Jeri will talk to a travel agent she knows about putting together flights, hotel, etc. with costs to use for publicizing and encouraging the congregation.

It is still a concern where in the Sunday service the announcements should be given. It was suggested that we try the end of the service. Fr. Christopher will work on the best way to transition them in.

#### **NEXT MEETING**

The next meeting will be held on September 10, 2007.

#### **CLOSING**

The meeting was closed with prayer.